Reem Hajbi

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| * After 16 years at Maman Cargo Terminal LTD in a variety of positions with extensive management experience and in-depth knowledge in the fields of exports and imports
* Ability to think outside the box and assimilate processes and trainings in the team from the individual level to the department level and to company level.
* Possessing leadership and management abilities, training employees, working under pressure and meeting goals, working across multiple interfaces in Israel and abroad.
* In-depth knowledge of export / import, transport and storage packaging processes, characterization of buildings and their conformity with regulatory requirements.
* Adaptive and integrative to company and streamlining processes, high learning ability, and complex process understanding, representative appearance.
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**Experience:**

***Jul 2018 – May 2020***

**Cargo Manager,** Maman cargo terminal ltd

\* responsible for 32 department employs in every aspect.
\* Characterization and establishment of a training program for the first time in the department history.
\* working hand to hand with airline headquarters overseas.
\* Accompanying external audits by airline representatives, providing answers and solution in every aspect.

\* management of cross organization project in customer service and data time line.
\* management of monthly payment and collection to and from our customers.
\* building future management reserve of every job in the department.
\* Writing work procedures in accordance with client requirements and international regulation.
\* moving the department to the next level in on time data information and transparency of that information.
\* monitoring department service/regulation/customers goals providing answers and adjustments if needed.

***Mar 2015 – Jul 2018***

**Deputy Manager,** Maman cargo terminal ltd
\* Management of 30 Department employees
\* Preparing monthly work arrangement
\* Maintaining operational competence, Preparation and execution annual qualification program.
\* production and execution of exercise according to regulatory requirements and department status.
\* Characterization and establishment of a computerized practice system
\* Management of customer relationship system, Frontal meeting and lectures regarding cargo export and import.
\* Project management and experimentation in cargo aspects.
\* Costs management and control.
\*Responsibility for future maintenance and characterization of technological equipment

***2013 – Mar 2015***

**Customer Relationship Management Specialist,** Maman cargo terminal ltd

\* Enforcement of security agreements between the department and its customers.
\* Providing professional advice on security and operational issues.
\* Representative appearance, Conducting meeting with senior management.

***Jan 2007 – Jun 2013***

**Shift Manager,** Maman cargo terminal ltd

As a shift manager I was responsible for:
\* Management and mobility of up to 15 employees in a shift.
\* Resistance to pressure conditions while given answers to customers and to employees on security issues.
\* Meeting the goals of the shift and planning ahead for the next shift.
\* Taking part in security forums and testing protocol issues.
\* I was need to show a high ability to improvise/plan ahead/be professional/leadership in every shift every time.

**Education:**

**[Ariel University](https://www.linkedin.com/school/155019/?legacySchoolId=155019)**

[Degree Name Bachelor of Applied Science - BASc](https://www.linkedin.com/school/155019/?legacySchoolId=155019)

[Field Of Study Chemistry](https://www.linkedin.com/school/155019/?legacySchoolId=155019)

[Grade 85](https://www.linkedin.com/school/155019/?legacySchoolId=155019)

[Dates attended or expected graduation 2011 – 2015](https://www.linkedin.com/school/155019/?legacySchoolId=155019)

\* been one of two who met the threshold conditions for BAsc degree in time out of 13 students.
\* Speciallizing in green chemistry in the next subjects:
- electrochemistry
- Accumulation of energy in fuel cells.
- Control of multi-step syntheses
- Organic and inorganic chemistry
- Experience working with advanced material characterization and identification equipment.
- Experience in assembling integrated systems.

**[Ariel Technical College](https://www.linkedin.com/school/188124/?legacySchoolId=188124)**

[Degree Name Bachelor of Engineering - BE](https://www.linkedin.com/school/188124/?legacySchoolId=188124)

[Field Of Study Biotechnology](https://www.linkedin.com/school/188124/?legacySchoolId=188124)

[Grade 98](https://www.linkedin.com/school/188124/?legacySchoolId=188124)

[Dates attended or expected graduation 2009 – 2011](https://www.linkedin.com/school/188124/?legacySchoolId=188124)

finishing first place on my class and in that degree on that year.
during my studies i gained work experience on the following equipment:
- STA
- HPLC
- FTIR
- BET
- LC

**Skills & Endorsements:**

1. Logistics Management
2. Training Tra
3. Export-Import
4. Logistics Management
5. Export-Import
6. thinking outside the box
7. Systemic and long-term thinking